



Town of Georgetown

MINUTES

1

2 Committee: Planning Board

3 Date: June 8, 2016

4 Time: 7:00 pm.

5 Location: Georgetown Town Hall, 3rd floor conference room.

6

7 Members present: Rob Hoover, Tillie Evangelista, Matt Martin, Harry LaCortiglia, Bob Watts.

8 Staff present: Town Planner Heidi Murphy, Administrative Assistant Andrea Thibault.

9 Guests: Technical Agent Larry Graham.

10 Minutes taken by A. Thibault.

11

12 The Meeting was called to order at 7:01pm by R. Hoover.

13

14 **Correspondence:**

15 1. Georgetown Zoning Board of Appeals: Public Hearing Notice 240 Andover
16 Street/Twisendenwood Farm.

17 2. Email from Jill Mann, Attorney Turning Leaf dated June 2, 2016. Form J, Form K.

18 3. See Public Hearing Palmer Lane.

19 No discussion.

20

21 **Old Business:** Turning Leaf Lot Release Request.

22 *{Planning Board discussion with Attorney Jill Mann regarding lot releases and affordable housing component.}*

23 H. LaCortiglia: Motion to sign Form J release Lot 16 for Definitive Subdivision Turning Leaf.

24 M. Martin: Second.

25 Motion carries 5-0; unanimous.

26

27 Harry LaCortiglia recuses 7:10pm.

28

29 **Public Hearing: Palmer Lane,** Continued from May 11, 2016.

30 M. Martin: Motion to reopen the Public Hearing for Palmer Lane continued from May 11, 2016.

31 B. Watts: Second.

32 Motion carries 4-0; 1 recused.

33 *{Planning Board discussion with Technical Review Agent, applicant, and applicant's engineer--Y-turn around versus the cul-*
34 *de-sac waiver.}*

35

36 L. Graham: Clarifying that Town Planner will be completing the Decision.

37

38 T. Evangelista: Need to clarify peak hours of construction, need a police detail? Earth removal pg. 15?

39

40 B. Watts: Motion to grant a waiver to the applicant from the subdivision regulation cul-de-sac
41 diameter in order to allow them to build the y-turnaround in accordance with the fire department
42 requirements.

43 M. Martin: Second.

44 Motion carries 4-0; 1 recused.

45

46 R. Hoover: Sheet 1 date is May 11 not May 12. Inclusionary housing component. Lighting. Developer to
47 provide street trees as depicted etc. One year guarantee needs to be added to the decision. Street trees
48 and evergreen trees etc.
49 .

50 M. Martin: Page 6 of 17. Developer shall extend the Tenney Street sidewalk.

51 B. Watts: Motion to continue the Palmer Lane Public Hearing to June 22, 2016 at 7:15pm.

52 M. Martin: Second.

53 Motion carries 4-0; 1 recused.
54

55 **Member or Public Report:**

56 1. ANR:

57 Alan Aulson: Can you advise me with that has to be done with my ANR request?
58

59 R. Hoover: The application was not stamped in by the town clerk because it is not complete.
60

61 *{Planning Board discussion with Alan Aulson regarding the process for moving forward. The Town Engineer had a*
62 *discussion with Alan Aulson's engineer and outlined the missing information in the application. This review was at the*
63 *Town's expense since we are currently without a Town Planner. Mr. Aulson's engineer is working on providing the missing*
64 *information to the application. The Planning Board is waiting on that completed application to be submitted.}*
65

66 2. Planning Board Protocols and Policy Manual:

67 *{Planning Board discusses Roberts Rule and protocols/ manual that the Board is considering adopting.}*
68

69 3. Planning Board Reappointment:

70 B. Watts: I nominate Rob Hoover as Chairman of the Georgetown Planning Board.

71 All in favor. 5-0; unanimous.
72

73 H. LaCortiglia: I would like to nominate Matilda Evangelista as Vice-Chair.

74 All in favor 5-0; unanimous.
75

76 B. Watts: I nominate myself to be the clerk. .

77 All in favor 5-0; unanimous.
78

79 H. LaCortiglia: Motion to appoint Heidi Murphy to be the Merrimack Valley Planning
80 Commission and to appoint Matt Martin to be the alternate.

81 All in favor. Unanimous.
82

83 H. LaCortiglia: Recommend to appoint Tillie to school building committee.

84 All in favor, unanimous.
85

86 **List of Documents and Other Exhibits used at Meeting:**

87 *Documents and Other Exhibits used at meeting will be available for review at the Georgetown*
88 *Planning Office.*
89

90 Motion to adjourn was made by B. Watts.

91 M. Martin: Second.

92 Motion carries 5-0; unanimous.

93 The meeting was adjourned at 9:20pm.